



Coffinswell Parish Council

Serving the Communities of
Coffinswell & Dacombe

The Cirl Bunting is the UK's rarest farmland bird. The entire breeding population is found between Exeter and Plymouth.

MINUTES OF THE COFFINSWELL PARISH COUNCIL MEETING TUESDAY 15th NOVEMBER 2022 7PM AT ST BARTHOLOMEW'S CHURCH

Present: Cllr N Orchard (Chair), Cllr S Avery, Cllr V Flower, Cllr A Dewhurst (arrived 7.45 pm)

In attendance: Mrs J Thompson – outgoing Parish Clerk
Mrs Lucie Moore – new Parish Clerk
Three members of the public

1. The Chairman to open the meeting and received apologies:

The Chairman opened the meeting at 7:25 pm.
Apologies were received from Cllr M Haines, Cllr A Brent and Cllr S Spokes.

2. To introduce the new Clerk and Responsible Finance Officer.

The Chairman and attending Councillors welcomed Lucie Moore and thanked Juliette Thompson for her all her hard work and support whilst working for the Parish Council and wished her the best for the future.

3. To declare any interests arising at this meeting.

None

4. Reports:

4.1 County Councillors' report. – Report read out

4.2 District Councillors' report. – no report

4.3 It was noted that there was nothing to report nor updates concerning Police Advocate and Neighbourhood Watch.

5. Approval to consider, amend as agreed by the Council and approve the minutes of the following meeting:

It was agreed by all to approve the minutes of the meeting of Tuesday 27th September 2022.

6. Finance

6.1 It was agreed by all to approve the payments schedule.

6.2 It was agreed by all to approve the bank reconciliations for September and October 2022.

6.3 The quarterly budget was presented with no matters arising.

6.4 The draft budget for 2023 -2024 was discussed at length and it was agreed that the Members will further review the amendments and provide any comments prior to the January 2023 meeting.

7. Funding & Grants:

None

8. Footpaths & Highways:

It was noted that several villagers as well as the Parish Councillors had helped to clear pipe blockages and gullies on the parish roads following the recent heavy rainstorms, and that it was evident that a further drainage survey would have to again be completed and passed to the Highways Department. Cllr S Avery said he would further look into one of the corner gullies as it had been completely buried in silt and is causing some concern.

9. To note any correspondence received:

None.

10. Parish Matters:

10.1 Discussed the situation concerning the caravan parked in Orestone Lane which is not only causing great concern for everyone as placed on the highway, but also now becoming an environmental issue. Cllr A Dewhirst advised that he would contact the Highways Department and also the TDC Environmental Health on the situation.

10.2 After investigation and discussion it was agreed not to proceed with the gov.uk email address.

10.3 Discussed and agreed to adopt the new model of Standing Orders 2022, with adaptations to meet the requirements of the Coffinswell Parish Council.

10.4 Discussed and agreed to the implementation of the "Civility & Respect Pledge". It was agreed that the Chair will ask Cllr S. Spokes to manage this implementation.

10.5 Discussed and agreed to the drafting of the missing Policy's for Sickness Absence, Equal Opportunities and Dignity at Work to which the Contract of Employment refers to. It was agreed that the Chair will ask Cllr S. Spokes to draft the said documents.

11. Planning:

11.1 The following planning applications were discussed:

22/01057/FUL – The Dogs Butcher Ltd, St Marychurch Road, Coffinswell

Installation of 3 static caravans – proposed canteen for workers and accommodation for new works
There were no objections to this proposal

22/01865/FUL – Great Hill Stables, Great Hill Road

Application for Rural Enterprise Dwelling

There were objections against the application proposal

It was also noted that the permission for the static caravan had expired and would expect this to be re-applied for shortly.

12. Enforcement Issues:

None at this time.

13. Public Question Time:

There were no questions from the public attendees during the fifteen minutes allowed for members of the public to ask questions or make comment on the work of Coffinswell Parish Council or on matters arising that affect the Council.

The date of the next meeting:

Tuesday 17th January 2023. The meeting ended at 8:45pm

Signed:
Chairman of Coffinswell Parish Council

Dated: